

ALBOURNE PARISH COUNCIL



You are hereby summoned to attend the Parish Council Meeting on Wednesday, 4th December 2024 at 7.00 p.m. in the Village Hall

(The meeting is open to members of the press & public)

SIGNED.....*Iain McLean*.....The Parish Clerk
Iain McLean

AGENDA

1. The Chairman of the Parish Council opens the meeting, and receives any apologies for absence.

2. Declarations of interest.
To receive any declarations of interest from Members of the Parish Council.

3. Adjournment for any questions or issues raised by members of the public.

4. Approval of Minutes.
To receive and formally approve the minutes of the Parish Council meeting held on 12th November 2024 (as previously circulated) – to consider any matters arising from the minutes not otherwise on the Agenda.

5. Q and A session with:-
1. WSCC – Cllr Joy Dennis. 2. MSDC – Cllr Geoff Zeidler (see also his latest written report if available, as recently circulated to members).

6. Planning matters.
1. To consider the one planning application below and to decide on the response to Mid Sussex District Council (and where appropriate West Sussex County Council, and the South Downs National Park Authority):-

APPLICATION NO.	PROPERTY	PROPOSAL

SDNP/24/04748/ADV	Wickwoods Country Club And Spa, Shaves Wood Lane	Illuminated external Wall signage – Illuminated external totems (1 no 3 post totem).
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2. To receive a report/update on any outstanding traffic and highway issues, and to take any necessary decisions.

3. To receive a general report from Councillors and/or the Clerk on any other current planning outcomes, appeals, and/or enforcement matters, District Plan/Neighbourhood Plan issues (both MSDC and Horsham District Council), and to agree any appropriate actions - to include an update on the recent examination hearings into the District Plan.

7. Finance report and matters.

1. To receive an update on the current financial position/Bank reconciliation statement. ***[Attachment: financial summary circulated]***

2. To approve payment of the invoices and to make the payments. ***[Attachment: list circulated]***.

8. Report from Village Hall Management Committee. To receive and note a report from the Chairman of the VHMC regarding the meeting held on 28th November 2024, and to receive any recommendations.

9. Calendar of Parish Council meetings for 2025. To note and approve the proposed calendar of meetings for 2025, generally maintaining the tradition of the first Tuesday in each month ***[Attachment: schedule of proposed meetings circulated]***

10. Current issues. To discuss any updates, and to take any appropriate decisions/actions regarding current issues (see minutes of the last meeting, and the latest rolling list of actions as recently circulated by the Chairman).

11. Allotments. To note any updates on the issues regarding the allotment site.

12. Councillors exchange of information/new matters raised by Councillors.

(Dated and posted 29th November 2024)

To: *All members of Albourne Parish Council*
c.c. *Parish Council notice-board*
Albourne Parish Council website
Cllr Joy Dennis; WSCC Ward Councillor
Cllr Geoff Zeidler; MSDC Ward Councillor