

ALBOURNE PARISH COUNCIL

You are hereby summoned to attend the Annual Parish Council Meeting
in the Village Hall on Tuesday, 7th May 2024, at **6.00 p.m.**

(The meeting is open to members of the press & public)

SIGNED.....*Iain McLean*.....The Parish Clerk

Iain McLean

AGENDA

- 1. Election of Chairman for the ensuing municipal year 2024/25.** To call for nominations for Chairman from those members present.
- 2. The new Chairman of the Parish Council formally opens the meeting, and receives any apologies for absence.**
- 3. New Chairman signs the Declaration of Acceptance of Office.** To be completed as soon as possible.
- 4. Election of Vice Chairman for the ensuing municipal year 2024/25.**
Nominations to be made from those members present.
- 5. Declarations of interest.**
To receive any declarations of interest from Members of the Parish Council.
- 6. Adjournment for any questions or issues raised by members of the public.**
- 7. Approval of Minutes.**
To receive and formally approve the minutes of the Parish Council meeting held on 2nd April 2024 (as previously circulated) – to consider any matters arising from the minutes not otherwise on the Agenda.

8. To receive reports (if any) from:-

1. WSCC – Cllr Joy Dennis. 2. MSDC – Cllr Geoff Zeidler (see also his latest written report if available, as circulated to members).

9. Appointment of the Village Hall Management Committee (VHMC).

To decide, and appoint the Parish Council membership onto the VHMC for the municipal year 2024/25 (under its constitution, there are 5 Parish Councillor places and 3 co-opted representatives, currently held by Eve Gerhold, Christopher Davies, and Dave Robson).

10. Wellcroft Green (Inspired Villages).

To consider the communication from Scribe Developments regarding community involvement and engagement with the retirement village development.

11. Planning matters.

1. To consider the one planning application below and to decide on the response to Mid Sussex District Council (and where appropriate West Sussex County Council, and the South Downs National Park Authority):-

APPLICATION NO.	PROPERTY	PROPOSAL
DM/23/2382 (comments to MSDC by 15.05.24)	Wick Farm House, Truslers Hill Lane	Replacement of one existing barn and the erection of a second barn. Change of use to class B8 storage and distribution use (Amended plans and planning statement 23/04/2024)

2. To receive a report/update on any outstanding traffic and highway issues, and to take any necessary decisions - to include a report on the recent meeting held on 11th April with West Sussex County Council to discuss the particular problems relating to the School.
3. To receive a general report from Councillors and/or the Clerk on any other current planning outcomes, appeals, and/or enforcement matters, District Plan/Neighbourhood Plan issues (both MSDC and Horsham District Council), and to agree any appropriate actions.

12. Finance report and matters.

1. To receive an update on the current financial position/Bank reconciliation statement. **[Attachment: financial summary circulated]**
2. To note and agree the increase to the cost of the grass cutting at the Millennium Garden from £20 to £25 per cut.
3. To approve payment of the invoices and to make the payments. **[Attachment: list circulated]**

4. To confirm and agree the Parish Council's annual insurance arrangements for 2024/25 (if available).

13. Current issues.

(i) To discuss any updates, and to take any appropriate decisions/actions regarding current issues (see minutes of the last meeting and the latest rolling list of actions as recently circulated by the Chairman), (ii) to discuss and decide whether to acquire a second silent soldier for the Remembrance period, and to place this in the Millennium Garden during the year.

14. Councillors exchange of information/new matters raised by Councillors.

(Dated and posted 30th April 2024)

(Note: The Annual Parish meeting of Electors will follow this meeting at 7.30 p.m. in the Village Hall)

To: *All members of Albourne Parish Council*
c.c. *Parish Council notice-board*
Albourne Parish Council website
Cllr Joy Dennis; WSCC Ward Councillor
Cllr Geoff Zeidler; MSDC Ward Councillor